



Brighton & Hove City Council

FORWARD PLAN OF KEY DECISIONS

FROM NOVEMBER 2009 TO FEBRUARY 2010

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS

www.brighton-hove.gov.uk

Edition 18

Published 16 October 2009

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

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Brighton & Hove City Council Forward Plan November to February

Ref	Date decision to be taken	Key Decision (Including Brief Summary * Expected Outcome) (including ward/area)	Decision-making Body, Edition of Forward Plan when first appeared	Consultation Where Required (Details given: Who, How & Closing date)	Lead Officer (to whom representations should be made, and holder of documents)
ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED					
CYP 6441		<p>All Wards; Wilson Avenue/City College Brighton and Hove</p> <p>To consider the findings of the Wilson Avenue feasibility study and to receive an update on the wider City College Brighton and Hove redevelopment project.</p> <p>This item has been deferred to allow for further consultation and consideration of options by the Project Board and will be brought to a future meeting.</p> <p>Note: This item is being withdrawn as in the summer City College received confirmation from the Learning and Skills Council that it will not be in receipt of any capital funding for its redevelopment project. As such the wider City College Brighton and Hove redevelopment project and the role of Wilson Avenue within that project is under review by the College.</p>	<p>Cabinet Member for Children & Young People Cabinet Member for Children & Young People</p> <p>Edition 6 - Revised 2</p>	<p>The Wilson Avenue feasibility study has involved consultation of students, community groups and potential learners in East Brighton.</p>	<p>Max Woodford Tel: 29-3451</p>

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EEM 5518		<p>All Wards; Wilson Avenue/City College Brighton and Hove</p> <p>To consider the findings of the Wilson Avenue feasibility study and to receive an update on the wider City College Brighton and Hove redevelopment project.</p> <p>This item has been deferred to allow for further consultation and consideration of options by the Project Board and will be brought to a future meeting.</p> <p>Note: This item is being withdrawn as in the summer City College received confirmation from the Learning and Skills Council that it will not be in receipt of any capital funding for its redevelopment project. As such the wider City College Brighton and Hove redevelopment project and the role of Wilson Avenue within that project is under review by the College.</p>	<p>Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 5 Revised</p>	<p>The Wilson Avenue feasibility study has involved consultation of students, community groups and potential learners in East Brighton.</p>	<p>Max Woodford Tel: 29-3451</p>

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CAB 12431		<p>All Wards; Gambling Statement</p> <p>To seek approval for the Revised 3 year Gambling Statement Policy.</p> <p>Note: This item no longer needs to go to Cabinet on 9th December and will instead go to Licensing Committee and then to Council at the request of the Director.</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 17 (October-January 2010)</p>	<p>Section 349 (3) statutory consultees including Chief Officer of Police, persons representing the gambling businesses in the area, persons likely to be affected by gambling, councillors, organisations including faith groups, voluntary and community organisations, organisations working with people who are problem gamblers, medical practices or PCTs and advocacy organisations such as Citizens Advice Bureau and trade unions.</p> <p>There is also the facility to respond to consultation via the council's website. Consultation ends 15 October 2009.</p>	<p>Jean Cranford Tel: 29-2550</p>
HSG 11674		<p>All Wards; Housing Strategy 2009-2014: Healthy Homes, Healthy Lives, Healthy city</p> <p>Approval is sought for the citywide</p>	<p>Cabinet Member for Housing Cabinet Member for Housing</p>	<p>These strategies have been developed over the last 2 years with extensive stakeholder and public consultation. Stakeholder</p>	<p>Andy Staniford Tel: 29-3159</p>

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		<p>Housing Strategy and also the linked Older People's Housing Strategy and LGBT People's Housing Strategy. Approval is also being sought from the Local Strategic Partnership</p> <p>Note: Title correction – Original title read 'Housing Strategy 2009-2013: Healthy Homes, Healthy Lives, Healthy city'. This should have read 2009-2014</p> <p>Note: This item has been withdrawn as the draft Housing Strategy 2009-2014 is being presented to Cabinet on 12 November.</p> <p>The current timetable for approving the strategy resulted in the Cabinet Member for Housing having to sign off the strategy twice, once at her Housing Cabinet Member Meeting and again the following day in Cabinet.</p>	Edition 16 (Sept-Dec 09)	working groups have championed the Older People's and LGBT People's strategies.	

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		<p>It has been recognised that there would be no benefit gained from this so the Cabinet Member for Housing has requested that the report should go direct to Cabinet. It should also be noted that the strategy is being initially reviewed by the Cabinet Member for Housing as part of Housing Management Consultative Committee on 12 October.</p>			
CAB 5498		<p>All Wards; Hangleton Bottom - Land Use Options</p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 5 Revised</p>		<p>Angela Dymott Tel: 29-1450</p>

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EEM 5520		<p>All Wards; London Road Regeneration</p> <p>An update on the proposals being developed by St. James' Investments for a scheme to regenerate London Road to the south and west of Preston Circus.</p> <p>The matter has been deferred to enable future consideration of the options in line with the publication of the supplementary planning document for the London Road area.</p>	<p>Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 5 Revised</p>	<p>Initial public and stakeholder consultation held 23-26 April 2008, consultation with tenants at New England House held 9 & 11 July 2008, Second public and stakeholder consultation held 16-19 July 2008.</p>	<p>Sean Hambrook Tel: 29-0362</p>

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CAB 10416		<p>All Wards; Third Sector Recovery Action Plan</p> <p>To approve draft Recession Action Plan for the Third Sector in Brighton & Hove. In summary, the plan contains a package of measures to support voluntary and community groups in the city at a time when their income is falling and demand on their services is increasing. The expected outcome is a more resilient third sector, better prepared to survive the economic downturn and to rise to new opportunities when they arise</p> <p>Note: Item deferred to a later date at the request of the Director.</p> <p>Note: This item's title has been changed since it originally appeared in Edition 13 (June – September 2009) of the Forward Plan from 'Third Sector Recession Action Plan' to the new title of 'Third Sector Recovery Action Plan.' This change was at the request of the Director.</p>	<p>Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations</p> <p>Edition 13</p>	<p>A draft of the Action Plan has been shared with several officers across the council and discussed with several third sector representatives, including a consultation workshop on April 30th. The draft has been discussed with the council's Equalities & Inclusion Team with a view to ensuring that equalities issues are dealt with in the Plan. Further consultation will be held across the council, third sector and Local Strategic Partnership (LSP) members during the summer to enable the Plan to be developed further.</p>	<p>John Routledge Tel: 29-1112</p>

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CAB 10298		<p>South Portslade; Shoreham Harbour Area Action Plan: Joint Area Action Plan Preferred Option</p> <p>To approve the draft area action plan for consultation.</p> <p>Note: This item was originally called 'Shoreham Harbour Draft Joint Area Action Plan (JAAP)- Approval for Issues and Options Consultation'</p> <p>The reason for the title change is that the issues and options consultation planned for June 2009 was cancelled due to delays to background studies being completed. The public consultation will now be centred on the preferred option and undertaken in October/November 2009.</p> <p>Note: This item has been deferred at the request of the Director due to the withdrawal of funding by SEEDA & the Homes & Communities Agency.</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 13</p>	<p>Consultation with Adur District Council and West Sussex County Council and public consultation exercise with residents and local businesses.</p>	<p>Lisa Marshall Tel: 292612</p>

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CAB 10537		<p>All Wards; ICT Strategy 2009-2012</p> <p>To seek agreement on the direction of ICT for the Council.</p> <p>The item has been deferred at the request of the Director.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 13</p>	None as yet.	Paul Featherstone Tel: 290433
CAB 8684		<p>All Wards; Circus Street Development Site</p> <p>To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing market conditions.</p> <p>Note: It is likely that there will be a public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting.</p> <p>This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 10</p>	Internal officer consultation only for this particular decision. The progression and evolution of the final scheme will involve further detailed public consultation.	Max Woodford Tel: 29-3451

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		<p>Note: This item has been deferred to the October Cabinet at the request of the Director.</p> <p>Note: The report has been delayed to the November Cabinet to allow the developers further time to complete the financial analysis.</p> <p>Note: This item is being deferred as following the submission by the developers of a further proposal relating to the amended offer, it is considered that there are further negotiations to be undertaken with the developers before officers are in a position to be able to recommend the proposals to Members</p>			

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DECISIONS ANTICIPATED IN NOVEMBER 2009					
CTB 12858	02/11/09	All Wards; Brighton and Hove Children and Young People's Plan To seek agreement to the content and strategic priorities for the Children and Young People's Trust set out in the CYPP 2009-12	Children & Young People's Trust Board Cabinet Member for Children & Young People	Consultation with Key Stakeholders has been completed	Steve Barton Tel: 29-6105
ENV 12778	05/11/09	Brunswick & Adelaide; Central Hove; East Brighton; Queen's Park; Regency; Rottingdean Coastal; South Portslade; Westbourne; Wish; Consultation Response to the Government's draft planning policy 'Development and Coastal Change' The purpose of this report is to advise Members of the Government's consultation draft planning policy 'Planning for Development and Coastal Change' and seek formal endorsement of the officer response which was sent to meet the consultation deadline.	Cabinet Member for Environment Cabinet Member for Environment	Internal consultation City Planning and Sustainable Transport	Helen Gregory Tel: 29-2293

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ENV 12780	05/11/09	All Wards; Brighton & Hove City Council's Winter Service Plan 2009-10 To seek approval the council's Winter Service Plan for the period 1 October 2009 to 31 March 2010	Cabinet Member for Environment Cabinet Member for Environment	Emergency services Sustainable Transport Cityclean Cityparks Emergency Planning/Business Continuity Communications team Contact Centre & Switchboard	Christina Liassides Tel: 29-2036
HSG 12749	11/11/09	All Wards; Review of use and local lettings plans for blocks designated for Older People aged 50 years or older and one bedroom bungalows To review our current lettings arrangements for blocks designated for people aged 50 years or older and for one bedroom bungalows. Proposed Local Lettings Policy for both.	Cabinet Member for Housing Cabinet Member for Housing	Tenant Focus Group Meetings with Tenants Consultation with partner RSLs	Helen Clarkmead Tel: 293350

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HSG 12839	11/11/09	<p>All Wards; Water Hygiene Contract</p> <p>To seek authorisation to procure a term partnering contract to manage water supply to council housing properties and prevent the occurrence of legionella.</p>	<p>Cabinet Member for Housing Cabinet Member for Housing</p>		<p>Peter Matthews Tel: 01273 293370</p>
HSG 2159	11/11/09	<p>All Wards; Sussex Partnership Trust (SPT) Contract</p> <p>As SPT move into foundation trust status, the nature of our arrangements through section 75 agreement need to be considered.</p> <p>This was deferred to the November Housing Cabinet Member Meeting (originally set for 02 July CMM).</p> <p>Deferred as main contract for SPT delayed. Possible completion March 2009.</p> <p>This item was deferred on 25th February at the request of the Director and will</p>	<p>Cabinet Member for Housing Cabinet Member for Housing</p> <p>Edition 1</p>	<p>Joint with Primary Care Trust. Consultation regarding Foundation Trust underway, including Health Overview and Scrutiny Committee, by Sussex Partnership Trust.</p>	<p>Denise D'Souza Tel: 29-5032</p>

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		<p>now be deferred until later in the year. The reason for the delay is that agreements between The Primary Care Trust, The Sussex Partnership Foundation Trust and the Local Authority on how the Section 75 arrangements are to be reflected within the new foundation trust contract have yet to be agreed.</p>			
HSG 12744	11/11/09	<p>All Wards; Procurement Contract for the management and maintenance of laundry facilities for council managed homes</p> <p>This report feeds back on the outcome of the procurement of a contract for the management and maintenance of the laundry facilities to council managed homes and recommends approval of the preferred supplier.</p>	Cabinet Member for Housing Councillor Maria Caulfield	Consultation has taken place through the tenant led Laundry Facilities Working Group (LFWG)	Nick Hibberd Tel: 293756

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CAB 11460	12/11/09	<p>All Wards; Housing Strategy 2009-2014: Healthy Homes, Healthy Lives, Healthy city</p> <p>Approval is sought for the citywide Housing Strategy and also the linked Older People's Housing Strategy and LGBT People's Housing Strategy. Approval is also being sought from the Local Strategic Partnership</p> <p>Note: This item is being brought forward to the 12.11.09 Cabinet from the 03.12.09 Cabinet at the request of the Director as the December Cabinet is being moved at the request of the Leader.</p> <p>Note: Title correction – Original title read 'Housing Strategy 2009-2013: Healthy Homes, Healthy Lives, Healthy city'. This should have read 2009-2014</p>	<p>Cabinet Cabinet Member for Housing</p> <p>Edition 16 (Sept-Dec 09)</p>	<p>These strategies have been developed over the last 2 years with extensive stakeholder and public consultation. Stakeholder working groups have championed the Older People's and LGBT People's strategies.</p>	<p>Andy Staniford Tel: 29-3159</p>

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CAB 11487	12/11/09	All Wards; Targeted Budget Management (TBM) 2009/10 Month 6 To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at Month 6	Cabinet Cabinet Member for Finance Edition 15	None.	Nigel Manvell Tel: 29-3104
CAB 11932	12/11/09	All Wards; Surveillance Policy – annual report on the Regulation of Investigatory Powers Act The purpose of the report is to bring before Cabinet the details of the annual review of activities that have been undertaken under the Regulation of Investigatory Powers Act.	Cabinet Cabinet Member for Environment Edition 16 (Sept-Dec 09)	Consultation will be carried out across all Directorates.	Jo Player Tel: 29-4086
CAB 3080	12/11/09	All Wards; Local Development Framework - Brighton & Hove Core Strategy: Submission Version To seek approval to publish the city council's Submission version of the	Cabinet Cabinet Member for Environment Edition 4	The Core Strategy has been subject to two rounds of formal public consultation in November 2006 and June 2008. Internal legal and finance	Liz Hobden Tel: 29-2504

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		<p>Core Strategy (Reg 27).</p> <p>This item had been deferred from the 18th December Cabinet to the 15th January 2009 Cabinet meeting.</p> <p>Deferred to April 23rd meeting. 16 January: The item has been delayed until the September Cabinet meeting.</p> <p>Note: The title of this item has been changed from 'Local Development Framework – Core Strategy' which first appeared in Edition 4 of the Forward Plan, to 'Local Development Framework -Brighton & Hove Core Strategy: Submission Version' at the request of the Director.</p> <p>Note: Item deferred to November Cabinet Meeting at the request of the Director</p>		<p>consultation will be undertaken for this report.</p>	

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JCB 11472	16/11/09	<p>All Wards; Sussex Partnership Trust (SPT) Contract</p> <p>As SPT move into foundation trust status, the nature of our arrangements through section 75 agreement need to be considered.</p> <p>This was deferred to the November Housing Cabinet Member Meeting (originally set for 02 July CMM).</p> <p>Deferred as main contract for SPT delayed. Possible completion March 2009.</p> <p>This item was deferred on 25th February at the request of the Director and will now be deferred until later in the year. The reason for the delay is that agreements between The Primary Care Trust, The Sussex Partnership Foundation Trust and the Local Authority on how the Section 75 arrangements are to be reflected within the new foundation trust contract have yet to be agreed.</p>	<p>Joint Commissioning Board Cabinet Member for Adult Social Care & Health</p> <p>Edition 15</p>	<p>Joint with Primary Care Trust. Consultation regarding Foundation Trust underway, including Health Overview and Scrutiny Committee, by Sussex Partnership Trust.</p>	<p>Denise D'Souza Tel: 29-5032</p>

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DECISIONS ANTICIPATED IN DECEMBER 2009					
CSCM M 12570	07/12/09	All Wards; Agency Staffing Contract Approval to let contract for the provision of agency and interim staff.	Cabinet Member for Central Services Cabinet Member for Central Services	Management teams attended prior to tender circulation. Directorate representatives involved in evaluation and recommended decision.	Lance Richard Tel: 295925
CAB 12572	09/12/09	All Wards; Council Tax Base 2010/11 To set the council tax base and establish the estimated revenue from Council Tax for 2010/11	Cabinet Cabinet Member for Finance		James Hengeveld Tel: 29-1242
CAB 11831	09/12/09	All Wards; Sustainable Community Strategy 2009 Refresh Cabinet approval required to take forward the draft of the updated document into a final, published version.	Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations Edition 16 (Sept-Dec 09)	12 week consultation ends 5/10/09.	Simon Newall Tel: 29-1128

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CAB 11774	09/12/09	All Wards; Three Year Strategic Grants 2010-13 Decision on full bid applications.	Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations Edition 16 (Sept-Dec 09)	A process of consultation with service heads & specialist officers will be underpinned by input from the established cross-party Members Advisory Group (MAG) on Grants. This will identify grant applicants' fit with eligibility criteria, strategic impact, links & partnerships, as well as capacity to deliver. The consultation process will frame recommendations made in the associated Cabinet report	John Routledge Tel: 29-1112

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CAB 12843	09/12/09	Hollingdean & Stanmer; Withdean; Hollingbury and Waterhall Golf courses - Award of Management Contract - Exempt category 3 To agree the award of a contract to manage the council owned golf courses at Hollingbury and Waterhall.	Cabinet Cabinet Member for Culture, Recreation & Tourism	Consultation with unions, staff and the clubs affected by the proposals has, and will continue to take place. A report has also been presented to the Culture, Tourism and Enterprise Scrutiny Committee and further discussions have taken place with this committee re the preparation and of the tender specification.	Ian Shurrock Tel: 29-2084
ENV 12782	17/12/09	All Wards; Approval to award Highway Street Lighting Maintenance Contract This report seeks approval from the Environment Cabinet Member to award the Highway Street Lighting Maintenance Contract following EU procurement	Cabinet Member for Environment Cabinet Member for Environment	East Sussex County Council. Procurement & legal team	Christina Liassides Tel: 29-2036

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DECISIONS ANTICIPATED FOR JANUARY 2010					
ASC 12747	11/01/10	All Wards; Independent Mental Capacity Act Contract Tender To approve the tender for the IMCA contract	Cabinet Member for Adult Social Care & Health Cabinet Member for Adult Social Care & Health		Philip Letchfield Tel: 01273 295078
DECISIONS ANTICIPATED FOR FEBRUARY 2010					
REPORTS TO BE APPROVED BY OFFICERS UNDER DELEGATED POWERS					

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.